



Gujarat Industrial and Technical Consultancy
Organisation Ltd., Ahmedabad

Expression of Interest Document

For

Empanelment of Domain Expert/Business
Associates for Business Opportunities in Providing
Consultancy Services

EOI No:EOI/01/2025

GITCO Ltd

GITCO House

Opp: Sardar Patel Stadium, Navarangpura

Ahmedabad-380009, Gujarat

info@gitco.co.in

+91-79-26569617

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1. Introduction

Gujarat Industrial and Technical Consultancy Organisation (**GITCO**) Ltd. is a multi-disciplinary consultancy organisation promoted by various undertakings of Government of Gujarat (GMDC, GIDC, GSFC etc.), National Level Financial Institution (SIDBI) and Nationalised banks (SBI, BOB, CBI etc.). GITCO primarily is in providing consultancy services viz. Preparing Detail Project Report, Techno Economic Viability (TEV) study, Market Survey, Bid Management Services, Environment Audit etc.

GITCO Ltd has accomplished excellence in consultancy for private sector as well as public-sector organisations with the support of experienced in-house professionals having domain expert across engineering and finance. To expand its reach and harness consultancy opportunities across various domains, GITCO Ltd is seeking competent individual Domain Expert or firm having expertise in the domain mentioned in this document as **Business Associates** to collaborate on various works/assignments under an Associates/Partnership-based model.

2. Schedule of Invitation

Date of EOI issued	04-08-2025
Due Date & Time for EOI submission	31-08-2025 Upto 17:00 hrs.
Mode of Submission – Registered AD Post	Physical copy of the EOI to be submitted at GITCO Ltd, GITCO House, Opp: Sardar Patel Stadium, Navarangpura, Ahmedabad-380009, Gujarat.
GITCO Contact mail id: info@gitco.co.in	Name of the Business Associate: Email: Phone no:

3. Scope of Services

Business Associates, having an expertise in the following domain/s can apply for the empanelment and after successful empanelment they would have to support GITCO on assignment basis detailed in **Annexure-3**:

- Industry specific domain experts for Project Report/Project Appraisals.
- Lender's Independent Engineer
- Valuation
- Market Surveys
- Impact Assessment Studies
- Infrastructure Planning & Designing
- Project Management & Monitoring
- Architecture and Interior Designer
- Bid Management & Transaction Advisory Services
- Environment Consulting and Monitoring (Air Pollution, Water Pollution etc.)
- Water Audit
- Information Technology Services with Project Management
- Chartered Accountant and Company Secretary Services.
- Skill Training

GITCO will take services of the empanelled Business Associates on assignment basis considering their expertise and the scope of work of the particular assignment. GITCO may also bid jointly with the empanelled Business Associate for any consulting assignment where expertise of Business Associates is complementary to GITCO.

4. Eligibility Criteria

Interested individual/firm must meet the following criteria and submit the details in Annexures:

[illegible]

2	Minimum 3 years of experience in any of the above mentioned consultancy domains under Scope of Services. (Documents to be attached as per Annexure-2)	<ul style="list-style-type: none"> • Company/Individual Profile detailing consultancy expertise. • List of major projects executed 	<input type="checkbox"/> <input type="checkbox"/>
3	Proven track record of successfully executed projects. (Documents to be attached as per Annexure-2)	<ul style="list-style-type: none"> • Work order and its Completion Certificate 	<input type="checkbox"/>
4	Financial stability & compliance with statutory regulations. (Documents to be attached)	<ul style="list-style-type: none"> • Audited financial statements (last 3 years) i.e. 2022-23, 2023-24 & 2024-25. For FY 2024-25, provisional report will be considered. 	<input type="checkbox"/>
5	Availability of qualified professionals in respective fields. (Documents to be attached)	<ul style="list-style-type: none"> • List of key personnel with qualifications & experience • CVs of domain experts/team members • Organizational structure chart 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
6	Self certification/Declaration for not being blacklisted by any of the state/government or its entity	Submit self-declaration in the format in Annexure-4 .	<input type="checkbox"/>

5. Terms & Conditions

5.1 Period of Empanelment

The empanelment shall be valid for a period of 3 (three) years, however shall be extended based on performance and mutual agreement.

5.2 General

- i. GITCO Ltd intends to empanel the Business Associates who possess the requisite qualifications and experience to execute the works/assignments in their area of specialization.
- ii. Empanelment is for individual companies/firms and no consortium will be considered for empanelment.
- iii. If information and details furnished are found to be false at any time in future or any information withheld, which comes to the notice of the organisation later, the organisation can de-empanel without any notice.
- iv. The Organisation reserves the right to call for additional information/ documents for verification in connection with assignment handled, as may be required as and when necessary, from time to time.
- v. The empanelment of the Business Associate shall be at the sole discretion of the organisation and the decision of the organisation shall be final and binding in all respects.
- vi. The empanelled Business Associate acknowledges that empanelment does not guarantee appointment or exclusive rights to assignments, and the Organisation may engage any expert at its discretion.
- vii. The empanelment also does not guarantee any minimum business to the empanelled expert consultant.
- viii. The empanelled Associates for a particular work/assignment shall not collaborate with any other lead business Associates for the same work/assignment or address the same work/assignment on its own.
- ix. The empanelled Business Associate will be held responsible for the findings/ suggestions/ implications on the opinion undertaken by him/her for any overestimate, wrong estimate/ under estimate etc. therein and withholding any information and will be liable for action as deemed fit.

- x. The empanelled Business Associate, under no circumstances, will use any legend containing the GITCO's name or symbol on their letter heads, signboards, name plates, visiting cards etc., and will not use this empanelment to canvas the business.
- xi. The empanelled Business Associate confirms that the Associates / Director/ Promoter of the empanel firm/ Company/ agency have not been convicted for any offence and sentenced to a term of imprisonment by any court.

5.3 Fees for the assignment

The organization will fix the fees on a case-to-case basis, depending on the scope of work for each assignment. However, GITCO reserves the right to negotiate terms with the empanelled business associates prior to project initiation based on prevailing market standards.

5.4 Confidentiality

The empanelled domain expert shall follow ethics of faith and with due diligence in accordance with prevailing standards of the profession. He/She will have to maintain confidentiality and secrecy of the assignment/ business given by the Organisation.

5.5 Intellectual Property Rights

All deliverable, outputs, reports and other documents and software submitted by the Associates under this contract shall become and remain the property of GITCO Ltd. and subject to laws of copyright and must not be shared with third parties or reproduced, whether in whole or part, without GITCO's prior written consent.

5.6 Indemnity

The empanelled associate is to indemnify GITCO from any claims/penalties/statutory charges, liquidated damages, with legal expenses etc as charged by the client. Liquidated damages/penalties incurred on account of delay in completion of deliverable attributable to the associate shall be borne by the associate. All terms & conditions of the applied

business or work/work order (including payment terms) will be applicable to the empanelled associat on back to back basis without affecting the margin of GITCO.

5.7 Cancellation of empanelment

- I. Empanelment can be cancelled in case any fraud is reported regarding the agency.
- II. Empanelment may also be terminated pre-maturely on mutual agreement with the empanelled agency.
- III. If the empanelled agency is blacklisted by any PSU/State or Central Government department or ministry etc. during the empanelment period, the empanelment shall be terminated by GITCO.
- IV. GITCO may at any time terminate the contract by giving written notice to the associate, without compensation to the associate if the associate becomes bankrupt or otherwise insolvent as declared by the competent court; provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to GITCO.

5.8 Language of offers

The offers prepared by the company and all the correspondences and documents relating to the offers exchanged by the companies shall be written in English language.

5.9 Cost of EOI

The interested agencies shall bear all costs associated with the preparation and submission of his/her offer against this EOI.

Annexure-1: Profile of Domain Expert/Business Associates

Sr No	Particulars	Details	
1.	Name of the Domain Expert/Business Associates		
2.	Address of the Domain Expert/Business Associates		
3.	Contact Details (Contact person name with designation, Telephone Number, E- mail and Web site)		
4.	Area of business		
5.	Annual Turnover for last 3 financial years (Rs in Cr) F.Y 2022-23, 2023-24 & 2024-25	Financial Year	Annual Turnover
		2022-23	
		2023-24	
		2024-25	
6.	Net Worth as on 31.03.2025		
7.	Date of Incorporation		
8.	GST Registration number		
9.	PAN Number		
10.	CIN Number/LLPIN/Date of registration, as applicable		
11.	Number of manpower in company's rolls		
12.	Indicate the area of specialization interested as per 3. Scope of Services		

(Signature and stamp of the Business Associate)

Annexure 2: Work Experience Details

Assignment-Wise (along with supporting documents like work order and its completion certificate, Invoice details etc.)

Sr. No	Project Name	Client Name & Details	Scope of service	Value of the project	Duration of the project	Work order No & Date	Completion Date

(Signature and stamp of the Business Associate)

Annexure 3: List of Domain and suggested Service Areas.

Sr. No	Consultancy Domain	Type of Service
1	Industry specific domain experts for Project Report/Project Appraisals.	<ul style="list-style-type: none"> Feasibility studies, Detailed Project Report, Regulatory compliance and sector benchmarking, Risk assessment and sensitivity analysis for: Real Estate, Hospitality, Infrastructure Projects, Chemical, Pharma, Plastic, Engineering, Renewable Energy, Minerals etc.
2	Lender's Independent Engineer and Valuation	<ul style="list-style-type: none"> Technical Review, Verification of fund utilization, Certification of milestones for loan disbursement, Quality and Safety compliance verification for: Civil works, Plant and Machinery, Equipments etc.
3	Market Surveys	<ul style="list-style-type: none"> Primary & Secondary data collection, demand assessment, Competitor and pricing analysis, Market entry strategy and Feasibility and Viability of products/services for: Industrial Products/Equipments and Services
4	Impact Assessment Studies	<ul style="list-style-type: none"> Social Impact Assessment, Environmental Impact Assessment, Cost-Benefit Analysis and Post project performance for: <ul style="list-style-type: none"> Various Government Schemes and Programs Projects taken under CSR activity of the company.
5	Infrastructure Planning & Designing	<ul style="list-style-type: none"> Master planning & conceptual design, Urban & Rural infrastructure design (roads, drainage, power), GIS mapping and land use planning for: Industrial Park, SEZ, Citizen Centric Project, Tourism Facility etc.
6	Project Management & Monitoring, TPI	<ul style="list-style-type: none"> Preparation of Project execution plan and timelines, monitoring of project milestones, Quality assurance & Control (QA/QC) for: Various types of Civil Build Forms, Agriculture/Horticulture Infrastructure etc.
7	Bid Management & Transaction Advisory Services	<ul style="list-style-type: none"> Drafting terms of reference and frameworks, choosing the right PPP model and risk allocation.
7	Environment Consulting and Monitoring (Air, Water etc.)	<ul style="list-style-type: none"> Water Audit and its related studies such as: <ul style="list-style-type: none"> Real Time Water Quality Monitoring in different water bodies Real Time Effluent/Waste Water Quality Monitoring

		<ul style="list-style-type: none"> ○ Different Technologies for Water Quality Improvement ○ WasteWater/ Water Treatment and quality improvement ○ Ground Water Modelling and Monitoring ○ Water balance diagrams and leak detection ○ Water conservation and reuse strategy ○ All Water Components under Circular Economy <ul style="list-style-type: none"> • Eco-Restoration Project • Air Pollution Audit <ul style="list-style-type: none"> ○ Real Time Air Quality Monitoring System and related system. ○ Real Time Air Quality Dispersion Monitoring Technologies for Emission Trading Scheme • Any other such services
8	Information Technology Services with Project Management	<ul style="list-style-type: none"> • Propose and Provide solutions for: IT infrastructure & cloud computing, Application development (Web, Mobile & Block chain), Annual Maintenance & Hosting Services, Cyber security, Tech Advisory for Government/E-governance and Fintech advisory and Digital Finance solution.
9	Chartered Accountant and Company Secretary Services.	<ul style="list-style-type: none"> • Procurement Audit, • Services related with organisation formation and related services
10	Skill Training	<ul style="list-style-type: none"> • Skill gap analysis such as Advanced Excel, Power BI Analysis using the support of AI, training modules for industry specific skills, capacity building programs.

Annexure-4: Self-Declaration for Not Being Blacklisted on Company Letter Head

TENDER Notice No.:

To:

The General Manager

GITCO Ltd

GITCO House

Opp: Sardar Patel Stadium, Navarangpura

Ahmedabad-380009, Gujarat

Dear Sir,

We hereby confirm and declare that we, M/s. _____, is not Blacklisted / De-registered / Debarred by any State or Central Government department / Public Sector Undertaking / Institution / Trust / Co-operative or any other Agencies for which we have executed / undertaken the works / services / supplied products and, we are not involved in any litigation, and do not have outstanding dues with any state or central government or their entities. Further we hereby declare that we are not penalized by any court in India.

(Signature and stamp of the Business Associate)